Victorian College of the Arts
SECONDARY SCHOOL

This letter provides information about voluntary contributions you can make to support the Victorian College of the Arts Secondary School (VCASS) for 2027 and other payments you can choose to make.

Victorian government schools provide free instruction. This means all students have free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.

Some families choose to make a voluntary financial contribution to support the school, and we are very grateful for this support. Making a voluntary contribution is your choice. There is no expectation or pressure for families to contribute.

VCASS offers a range of items and activities that are additional to the free instruction provided to all students at our school. Financial help is available for extra-curricular items and activities if you are experiencing financial hardship (see further details under Financial Help for Families in the attached information). For a confidential discussion about how to access the financial help available, please contact: Louise Roncon, 03 8644 8644, accounts@vcass.vic.edu.au.

If you need an interpreter, please contact 03 9605 3053 and give our school's phone number 03 8644 8644. An interpreter can help you speak with us. This service is free. For more information, please see How to use an interpreter to contact your school.

For more information on the Department of Education's Parent Contributions policy please see the information attached. You can read the full policy at Parent Contributions: Policy | education.vic.gov.au.

Victorian College of the Arts SECONDARY SCHOOL

Victorian College of the Arts Secondary School 2027 PARENT CONTRIBUTIONS ARRANGEMENTS

Voluntary contributions – Year 11 ABS

If you are the carer of a student in out-of-home care or hold a financially means-tested card (such as a healthcare card), please ignore the invitation to make voluntary contributions.

We encourage any family experiencing financial hardship to contact the school for information about the financial help available for extra-curricular activities like camps and excursions.

Voluntary contributions	Suggested amount – parents can contribute more or less	Amount
Voluntary contributions to enhance our school's range of programs, resources and environment.	$ 750	$ [parent to complete]

Tax-deductible voluntary contributions	Suggested amount – parents can contribute more or less	Amount
Voluntary - Building fund: a tax-deductible contribution to support renovations and upgrades of school infrastructure	$ 100	$ [parent to complete]
Voluntary - Library fund: a tax-deductible contribution to support library maintenance and enhancements	$ 100	$ [parent to complete]

Extra-curricular items and activities – Year 11 ABS

VCASS offers a range of optional items and activities that are additional to the free instruction provided to all students at our school. Accessing these items and activities does require payment, but financial support is available (see further details under Financial Help for Families below).

Example extra-curricular items and activities include:

- optional activities, camps, excursions and programs
- class photos
- social events like formals

We have provided confirmed or indicative costs of known extra-curricular items and activities below.

Payment for extra-curricular items and activities with a confirmed cost can be made now or later. Payments can also be made via instalment.

Please contact the school for advice on financial help available for extra-curricular items and activities.

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Extra-curricular items and activities	Indicative cost	Confirmed cost (where known)
Incursions/Excursions	$100	TBA
Total Extra-curricular Items and Activities	**$100**	

Learning materials for students to own

Booklist items:

You can choose to buy learning materials for your child to individually use and own. These items can be bought from any supplier.

VCASS has an arrangement with the following supplier for the materials that you can buy: Campion Education.

If you do not buy these items, your child will still be provided with what they need, however they may not be provided with these items to own, or keep, on an individual basis. If you wish to buy items through the supplier, please refer to the attached recommended list.

If you would like to buy items to own that are not from this supplier, you can contact booklist.help@vcass.vic.edu.au for information about editions of textbooks and/or calculator specifications that will be used.

Digital subscriptions:

VCASS uses the below digital subscriptions for learning. You can buy a subscription via the details contained in the Campion booklist attached or directly:

- Edrolo (VCE 1&2 subject or a VCE 3&4 subject for Chemistry, General Mathematics, Mathematical Methods, Health & Human Development, History Revolutions 3&4 only or Psychology) can be purchased from https://edrolo.com.au/
- Jacaranda (Health & Human Development) can be purchased from https://www.jacaranda.com.au/

If you do not buy a subscription, your child will be provided with access to what they need for their learning.

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Digital devices:

VCASS uses digital devices to support learning. You are able to buy or lease a device for your child to own. If you do not buy or lease a device, your child will be provided with access as they need for their learning, but it may not be one-to-one, to take home, or to keep.

You can find information about the digital devices our school recommends, including minimum device specifications, attached.

Financial help for families

VCASS understands families can experience financial difficulty. Help is available, including:

- **Camps, Sports and Excursions Fund** – this program provides funding for eligible students, including those in out of home care, and holders of eligible financially means-tested cards (such as health care cards), to attend activities like camps, sporting activities, excursions and incursions that are offered on a user-pays basis.
- **Affordable School Uniforms** - delivered by State Schools Relief, this program helps cover costs such as school uniforms, shoes, and other essential school items where families are experiencing financial hardship or short-term crisis.
- Payment plans for Extra-Curricular Items and Activities
- Second-hand book sales - Sustainable School Shop – www.sustainableschoolshop.com.au

Applications for support from the Camps, Sports and Excursions Fund and State Schools Relief are submitted by the school - please contact us to discuss these and other financial help.

For a confidential discussion about how to access financial help, please contact:

Louise Roncon, Business Manager
Ph: 03 8644 8644| Email: accounts@vcass.vic.edu.au

Payment methods

All payments to VCASS are to be made via Compass, our school's School Management System.

If you want to make voluntary contributions throughout the year, you can:

- decide when to make each contribution
- choose the amount of each contribution.

If you would like to pay for extra-curricular items and activities through instalments, this is available via Compass or alternatively please contact the finance team accounts@vcass.vic.edu.au to arrange.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department of Education's Parent Contributions policy and guidance, Financial Help for Families policy, and any other relevant information.

Parent Contributions policy

Information for families

FREE INSTRUCTION

Schools give students free instruction in the curriculum. This includes:

- Free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.
- The Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major, and the Victorian Pathways Certificate.
- Free access to all subjects, including elective subjects.
- Free access to select-entry and accelerated programs.

FAMILIES CAN CHOOSE TO CONTRIBUTE

Schools can invite 2 types of voluntary contributions:

Voluntary contributions	Tax deductible contributions
Used towards enhanced educational programs and school environment, and additional resources and opportunities offered by schools	Used towards building and/or library fund (for those schools who have such funds)

Schools must advise the carers of students in out-of-home care and parents and carers who hold a financially means-tested card (such as a healthcare card) that the invitation to make voluntary contributions does not apply to them.

In addition, schools can invite parents and carers to pay for optional:

- Extra-curricular items and activities that go beyond the curriculum - for example, school photos, some excursions and some camps.
- Learning materials for students to individually use and own - for example, textbooks, stationery, and in secondary schools only, digital devices. If these items are not bought or provided from home, schools will provide students with free access to what they need for curriculum delivery.

FINANCIAL HELP FOR FAMILIES

Each school has a contact person who can discuss with parents and carers the financial supports that are available.

Schools must publish their Parent Contributions arrangements on their school website, along with a link to the department's Parent Contributions policy.

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Bring Your Own Device Program (Years 7-12)
Device Specifications

HARDWARE SPECIFICATION:

The device must meet **all** of the following requirements:

Device Type	Laptop or convertible device (2 in 1 laptop).
Physical Dimensions	Minimum Screen Size: 13” Maximum Screen Size: 17”
Operating System	**PC:** Microsoft Windows 11 or newer **Apple MacBook:** Macintosh OS X 13 or newer
Battery Life	The battery must have an advertised life of 6+ hours. Students should not have to and will not be permitted to plug the charger in during class time. If this is not the case it is recommended that a new battery be purchased for the device.
Keyboard	All devices must have a keyboard.

ADDITIONAL CONSIDERATIONS:

The following are **not requirements** of the Bring Your Own Device program, but should be considered:

Recommendations	Maximum Weight: 2.5kg Minimum RAM (Laptops): 16GB Minimum Disk Storage (Laptops): 256GB - A Solid State Drive (SSD) Maximum Device Age: 3 years.
Considerations	Accidental loss and breakage insurance. Check with home insurance providers to see if devices can be covered under contents.

If you are intending to study **VCE Media or Visual Arts based subjects,** it is **recommended** that your device meets the following requirements. This is due to the increased performance demands of video/photo editing software such as Adobe Premier and Adobe Photoshop.

Recommendations	Minimum RAM (Laptops): 16GB Minimum Disk Configuration (Laptops): 512GB - Solid State Drive (SSD) Maximum Device Age: 2 years.

SOFTWARE SPECIFICATION:

Below are a list of some of the applications that students will use on their devices:

Web Browser	Google Chrome is the preferred browser for all devices.
Google for Education	VCASS uses the Google Suite of apps which includes: - Classroom, Drive, Docs, Sheets, Forms, Slides
Adobe Creative Cloud + Microsoft Office	Students receive access to Adobe (Acrobat, Photoshop, Premiere Pro, etc) and Microsoft Office (Word, Excel, Powerpoint, etc) apps.
Music Applications	Music students will use applications such as Sibelius, Auralia/Musition
Security Software	For Windows and Mac devices, the built-in security software is sufficient to keep the device secure. However, other reliable third party antivirus software is also permitted.

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BOOKLIST INSTRUCTIONS
2027 - YEARS 10, 11, 12, ABS LEVELS 5, 6 & 7

Campion Booklist

To purchase items on the booklist for students to own, please go to:

www.campion.com.au

- Create an account
- Enter the code **6D93** if required
- Select the required booklist

Delivery Details:

- Orders placed by the due date will be delivered by **December 11, 2026**.
- Orders can still be placed after the due date via the Campion website however availability is not guaranteed for orders placed after the due date.

Final date for purchase:
29 November 2026
(to ensure home delivery by December 11, 2026)

For students studying VCE 1&2 or VCE 3&4 subjects in 2027

For students who are studying a VCE 1&2 subject or a VCE 3&4 subject in Chemistry, General Mathematics, Mathematical Methods, Health & Human Development, History Revolutions or Psychology, it is recommended for students to have access to **Edrolo**, a 12-month online subscription, accessible at edrolo.com.au/activate/.

1. Enter the 6-digit activation code: **jep-kxd**.
2. Enter your last name, select ***Next***.
3. From the drop-down list, select your name and ***Next***.
4. Enter your VCASS email address (previously advised) and create your unique password by selecting ***Create Account***; an activation link will be sent to your VCASS email address provided.
   Check your spam/junk folder if you are unable to locate the email in your Inbox.
5. Select the ***Activation link*** contained in the email to create and activate your Edrolo account.
6. Head to edrolo.com.au and click ***Log In*** to get started. Your login details are the email address and password created in Step 4 above.
7. Once you have logged in to Edrolo, please complete payment via the payment portal for access.

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ABS Level 6 and Level 7 2027

27 238 24 B

ALL ORDERS TO BE COMPLETED ONLINE at www.campion.com.au using "6D93" as your code

by Sunday 29th November 2026

PREPACKAGED DELIVERY SERVICE

All orders must be Prepaid by Credit Card (MasterCard and Visa accepted)

DELIVERY ORDERS placed by the due date will be delivered by December 11th 2026. Due to supply chain challenges, your delivery may arrive outside the original estimated delivery timeframe.

Orders can still be placed after the due date by visiting our website or Retail Service Centre. Full stock availability cannot always be guaranteed for orders placed after the due date.

During late January to early February our Retail Service Centres encounter high volumes and you may experience some queues and delays during this time. For the latest and up-to-date information on our store trading hours and full terms & conditions, please visit our website at www.campion.com.au

CAMPION EDUCATION
A.B.N. 33 074 318 602

Your Retail Service Centre
232-236 WICKHAM ROAD MOORABBIN VIC 3189

Contact Us
1300433982
help@campion.com.au

TICK THE BOX FOR THE ITEMS REQUIRED

Description	Price		Location

ABS Level 6 and Level 7

After purchasing, students can access digital resources by logging into their MyConnect2 account.
We recommend using your school email address to log in and check everything is set up before the school year begins.
If you don't yet have the student's school email address, please check at school in the first week back.
For login help and more information, visit: https://campion.com.au/myconnect2-login/

Things to remember:

·Digital access at your school is provided via MyConnect2 – there's no need to use the code in your print book
·Digital resources are valid for 12 months, unless otherwise stated
·Please choose carefully, as digital resources cannot be returned, refunded or exchanged for change of mind.

ALL ABS STUDENTS

OPTIONAL - VCASS 2027 diary ..... $16.00 1 ☐ F103088

DRAMA

LEVEL 6 UNIT 3

1 x Acting Smart - Drama Studies 9E [Richard Salis et al.] ..... $69.50 2 ☐ P35019
This book will be used for two years. Retain for use in following year.

1 x Botany Book A4 64 Page Plain/14mm Ruled #184 Spirax ..... $1.95 3 ☐ P54337

1 x Visual Art Diary A4 60 Sheet/120 Page 110gsm Spirax ..... $6.15 4 ☐ P58197

LEVEL 7 UNIT 4

1 x Acting Smart - Drama Studies 9E [Richard Salis et al.] ..... $69.50 5 ☐ P35019
Retain from previous year. Only new students to purchase.

1 x Botany Book A4 64 Page Plain/14mm Ruled #184 Spirax ..... $1.95 6 ☐ P54337

1 x Visual Art Diary A4 60 Sheet/120 Page 110gsm Spirax ..... $6.15 7 ☐ P58197

ENGLISH

LEVEL 6 UNITS 1 & 2

1 x Oxford Australian Pocket Dictionary 9E (H/B) [Oxford] ..... $36.95 9 ☐ P36470
Retain dictionary from previous years. Only new students to purchase.

1 x Rainbow's End (Currency Play) [Jane Harrison] ..... $25.99 10 ☐ P34298

1 x Penelopiad, The [Margaret Atwood] ..... $19.95 11 ☐ P06493

1 x VCE Writing for Success: A Practical Toolkit (Print/Digital) [Avril Good & Lachlan Whitley] ..... $34.95 12 ☐ P36517
This book will be used for 2 years. Retain for use in the following year.

1 x Insight Text Guide: Rainbow's End ..... $24.95 13 ☐ P31786
This book is optional.

LEVEL 7 UNITS 3 & 4

1 x Oxford Australian Pocket Dictionary 9E (H/B) [Oxford] ..... $36.95 15 ☐ P36470
Retain dictionary from previous years. Only new students to purchase.

1 x Orbital [Samantha Harvey] ..... $24.99 16 ☐ P36477

1 x Langston Hughes Selected Poems [L. Hughes, K. Chingonyi (Intro.)] ..... $29.99 17 ☐ P36481

1 x Framework of Ideas: Writing about Play (Print&Digital) 2E [Leon Furze] ..... $27.95 18 ☐ P36486

1 x Senior English Writing Handbook 5E [Ticking Mind] ..... $61.50 19 ☐ P35571
Retain dictionary from previous years. Only new students to purchase.

1 x VCE Revision Questions: English Section C Units 3 & 4 ..... $32.95 20 ☐ P35654

1 x Insight Text Guide: Orbital [Melanie Van Langenberg] ..... $24.95 21 ☐ P36495

1 x Insight Text Guide: Selected Poems: Langston Hughes [Avril Good] ..... $24.95 22 ☐ P36499

HEALTH AND HUMAN DEVELOPMENT

LEVEL 6 UNITS 1&2

1 x Jacaranda VCE Key Concepts HHD 1&2 (Digital API) 8E ..... $60.00 24 **DIGITAL ITEM** EA35411
Digital product available via access code.

Edrolo's Health and Human Development Units 3&4 Standard Resource - $35 (incl. GST) ● Payment must be made online via the student's Edrolo account at edrolo.com.au; your school will provide further information.

LEVEL 7 UNITS 3&4

1 x Jacaranda VCE Key Concepts HHD 3&4 (Digital API) 8E ..... $60.00 26 **DIGITAL ITEM** EA35412
Digital product available via access code.

Edrolo's Health and Human Development Units 3&4 Standard Resource - $35 (incl. GST) ● Payment must be made online via the student's Edrolo account at edrolo.com.au; your school will provide further information.

PSYCHOLOGY

LEVEL 6 UNIT 1

Edrolo's Psychology units 1&2 resource ● Payment must be made online via the student's Edrolo account at edrolo.com.au; your school will provide further information.

LEVEL 7 UNIT 2

Edrolo's Psychology units 1&2 resource ● Payment must be made online via the student's Edrolo account at edrolo.com.au; your school will provide further information.