Victorian College of the Arts
SECONDARY SCHOOL

This letter provides information about voluntary contributions you can make to support the Victorian College of the Arts Secondary School (VCASS) for 2027 and other payments you can choose to make.

Victorian government schools provide free instruction. This means all students have free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.

Some families choose to make a voluntary financial contribution to support the school, and we are very grateful for this support. Making a voluntary contribution is your choice. There is no expectation or pressure for families to contribute.

VCASS offers a range of items and activities that are additional to the free instruction provided to all students at our school. Financial help is available for extra-curricular items and activities if you are experiencing financial hardship (see further details under Financial Help for Families in the attached information). For a confidential discussion about how to access the financial help available, please contact: Louise Roncon, 03 8644 8644, accounts@vcass.vic.edu.au.

If you need an interpreter, please contact 03 9605 3053 and give our school's phone number 03 8644 8644. An interpreter can help you speak with us. This service is free. For more information, please see How to use an interpreter to contact your school.

For more information on the Department of Education's Parent Contributions policy please see the information attached. You can read the full policy at Parent Contributions: Policy | education.vic.gov.au.

Victorian College of the Arts SECONDARY SCHOOL

**Victorian College of the Arts Secondary School 2027 PARENT CONTRIBUTIONS ARRANGEMENTS**

**Voluntary contributions - Year 7 Dance**

If you are the carer of a student in out-of-home care or hold a financially means-tested card (such as a healthcare card), please ignore the invitation to make voluntary contributions.

We encourage any family experiencing financial hardship to contact the school for information about the financial help available for extra-curricular activities like camps and excursions.

| Voluntary contributions | Suggested amount – parents can contribute more or less | Amount |
|---|---|---|
| **Voluntary contributions** to enhance our school's range of programs, resources and environment. | $ 750 | $ [parent to complete] |

| Tax-deductible voluntary contributions | Suggested amount – parents can contribute more or less | Amount |
|---|---|---|
| **Voluntary - Building fund:** a tax-deductible contribution to support renovations and upgrades of school infrastructure | $ 100 | $ [parent to complete] |
| **Voluntary - Library fund:** a tax-deductible contribution to support library maintenance and enhancements | $ 100 | $ [parent to complete] |

**Extra-curricular items and activities – Year 7 Dance**

VCASS offers a range of optional items and activities that are additional to the free instruction provided to all students at our school. Accessing these items and activities does require payment, but financial support is available (see further details under Financial Help for Families below).

Example extra-curricular items and activities include:

- optional activities, camps, excursions and programs
- class photos
- social events like formals

We have provided confirmed or indicative costs of known extra-curricular items and activities below.

Payment for extra-curricular items and activities with a confirmed cost can be made now or later. Payments can also be made via instalment.

Please contact the school for advice on financial help available for extra-curricular items and activities.

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| Extra-curricular items and activities | Indicative cost | Confirmed cost (where known) |
|---|---|---|
| Specialist Program – Year 7 Dance | $895 | $895 |
| Junior School Camp (February 24 to 26, 2027) | $380 | TBD |
| Incursions /Excursions | $100 | TBA |
| Junior School Activities Week | $50 | TBD |
| Junior School Social | $30 | TBD |
| **Total Extra-curricular Items and Activities** | **$1,455** | |

**Learning materials for students to own**

Booklist items:

You can choose to buy learning materials for your child to individually use and own. These items can be bought from any supplier.

VCASS has an arrangement with the following supplier for the materials that you can buy: Campion Education.

If you do not buy these items, your child will still be provided with what they need, however they may not be provided with these items to own, or keep, on an individual basis. If you wish to buy items through the supplier, please refer to the attached recommended list.

If you would like to buy items to own that are not from this supplier, you can contact booklist.help@vcass.vic.edu.au for information about editions of textbooks and/or calculator specifications that will be used.

Digital subscriptions:

VCASS uses the below digital subscriptions for learning. You can buy a subscription via the details contained in the Campion booklist attached or directly:

- Mathspace can be purchased from Online Maths Program | Mathspace
- Jacaranda (Math) can be purchased from https://www.jacaranda.com.au/
- Pearson (Science) can be purchased from https://www.pearson.com/
- Education Perfect (French) can be purchased from Education Perfect | Learning, Assessment and Analytics Platform

If you do not buy a subscription, your child will be provided with access to what they need for their learning.

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Digital devices:

VCASS uses digital devices to support learning. You are able to buy or lease a device for your child to own. If you do not buy or lease a device, your child will be provided with access as they need for their learning, but it may not be one-to-one, to take home, or to keep.

You can find information about the digital devices our school recommends, including minimum device specifications, attached.

**Financial help for families**

VCASS understands families can experience financial difficulty. Help is available, including:

- **Camps, Sports and Excursions Fund** – this program provides funding for eligible students, including those in out of home care, and holders of eligible financially means-tested cards (such as health care cards), to attend activities like camps, sporting activities, excursions and incursions that are offered on a user-pays basis.
- **Affordable School Uniforms** - delivered by State Schools Relief, this program helps cover costs such as school uniforms, shoes, and other essential school items where families are experiencing financial hardship or short-term crisis.
- Payment plans for Extra-Curricular Items and Activities
- Second-hand book sales - Sustainable School Shop – www.sustainableschoolshop.com.au

Applications for support from the Camps, Sports and Excursions Fund and State Schools Relief are submitted by the school - please contact us to discuss these and other financial help.

For a confidential discussion about how to access financial help, please contact:

Louise Roncon, Business Manager
Ph: 03 8644 8644| Email: accounts@vcass.vic.edu.au

**Payment methods**

All payments to VCASS are to be made via Compass, our school's School Management System.

If you want to make voluntary contributions throughout the year, you can:

- decide when to make each contribution
- choose the amount of each contribution.

If you would like to pay for extra-curricular items and activities through instalments, this is available via Compass or alternatively please contact the finance team accounts@vcass.vic.edu.au to arrange.

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department of Education's Parent Contributions policy and guidance, Financial Help for Families policy, and any other relevant information.

# Parent Contributions policy

## Information for families

### FREE INSTRUCTION

Schools give students free instruction in the curriculum. This includes:

- Free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.
- The Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major, and the Victorian Pathways Certificate.
- Free access to all subjects, including elective subjects.
- Free access to select-entry and accelerated programs.

### FAMILIES CAN CHOOSE TO CONTRIBUTE

Schools can invite 2 types of voluntary contributions:

| Voluntary contributions | Tax deductible contributions |
|---|---|
| Used towards enhanced educational programs and school environment, and additional resources and opportunities offered by schools | Used towards building and/or library fund (for those schools who have such funds) |

Schools must advise the carers of students in out-of-home care and parents and carers who hold a financially means-tested card (such as a healthcare card) that the invitation to make voluntary contributions does not apply to them.

In addition, schools can invite parents and carers to pay for optional:

- Extra-curricular items and activities that go beyond the curriculum - for example, school photos, some excursions and some camps.
- Learning materials for students to individually use and own - for example, textbooks, stationery, and in secondary schools only, digital devices. If these items are not bought or provided from home, schools will provide students with free access to what they need for curriculum delivery.

### FINANCIAL HELP FOR FAMILIES

Each school has a contact person who can discuss with parents and carers the financial supports that are available.

Schools must publish their Parent Contributions arrangements on their school website, along with a link to the department's Parent Contributions policy.

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# Bring Your Own Device Program (Years 7-12)
# Device Specifications

## HARDWARE SPECIFICATION:

The device must meet **all** of the following requirements:

| | |
|---|---|
| **Device Type** | Laptop or convertible device (2 in 1 laptop). |
| **Physical Dimensions** | Minimum Screen Size: 13”<br>Maximum Screen Size: 17” |
| **Operating System** | **PC:** Microsoft Windows 11 or newer<br>**Apple MacBook:** Macintosh OS X 13 or newer |
| **Battery Life** | The battery must have an advertised life of 6+ hours. Students should not have to and will not be permitted to plug the charger in during class time. If this is not the case it is recommended that a new battery be purchased for the device. |
| **Keyboard** | All devices must have a keyboard. |

## ADDITIONAL CONSIDERATIONS:

The following are **not requirements** of the Bring Your Own Device program, but should be considered:

| | |
|---|---|
| **Recommendations** | Maximum Weight: 2.5kg<br>Minimum RAM (Laptops): 16GB<br>Minimum Disk Storage (Laptops): 256GB - A Solid State Drive (SSD)<br>Maximum Device Age: 3 years. |
| **Considerations** | Accidental loss and breakage insurance. Check with home insurance providers to see if devices can be covered under contents. |

If you are intending to study **VCE Media or Visual Arts based subjects,** it is **recommended** that your device meets the following requirements. This is due to the increased performance demands of video/photo editing software such as Adobe Premier and Adobe Photoshop.

| | |
|---|---|
| **Recommendations** | Minimum RAM (Laptops): 16GB<br>Minimum Disk Configuration (Laptops): 512GB - Solid State Drive (SSD)<br>Maximum Device Age: 2 years. |

## SOFTWARE SPECIFICATION:

Below are a list of some of the applications that students will use on their devices:

| | |
|---|---|
| **Web Browser** | Google Chrome is the preferred browser for all devices. |
| **Google for Education** | VCASS uses the Google Suite of apps which includes:<br>- Classroom, Drive, Docs, Sheets, Forms, Slides |
| **Adobe Creative Cloud + Microsoft Office** | Students receive access to Adobe (Acrobat, Photoshop, Premiere Pro, etc) and Microsoft Office (Word, Excel, Powerpoint, etc) apps. |
| **Music Applications** | Music students will use applications such as Sibelius, Auralia/Musition |
| **Security Software** | For Windows and Mac devices, the built-in security software is sufficient to keep the device secure. However, other reliable third party antivirus software is also permitted. |

Victorian College of the Arts
SECONDARY SCHOOL

**BOOKLIST INSTRUCTIONS**
**2027 - YEARS 7, 8 & 9**

## Campion Booklist

**To purchase items on the booklist for students to own, please go to:**

www.campion.com.au

- Create an account
- Enter the code **6D93** if required
- Select the required booklist

**Delivery Details:**

- Orders placed by the due date will be delivered by **December 11, 2026**.
- Orders can still be placed after the due date via the Campion website however availability is not guaranteed for orders placed after the due date.

**Final date for purchase:**
**29 November 2026**
*(to ensure home delivery by December 11, 2026)*

*Please note that texts and stationary items listed may also be bought from alternative suppliers, including secondhand suppliers, providing the correct editions are purchased.*

# Victorian College of The Arts Secondary School

Victorian College of the Arts SECONDARY SCHOOL

**Year 7**
**2027**

27 238 07 B

## ALL ORDERS TO BE COMPLETED ONLINE at www.campion.com.au using "6D93" as your code

## by Sunday 29th November 2026

**PREPACKAGED DELIVERY SERVICE**

All orders must be Prepaid by Credit Card (MasterCard and Visa accepted)

DELIVERY ORDERS placed by the due date will be delivered by December 11th 2026. Due to supply chain challenges, your delivery may arrive outside the original estimated delivery timeframe.

Orders can still be placed after the due date by visiting our website or Retail Service Centre. Full stock availability cannot always be guaranteed for orders placed after the due date.

During late January to early February our Retail Service Centres encounter high volumes and you may experience some queues and delays during this time. For the latest and up-to-date information on our store trading hours and full terms & conditions, please visit our website at www.campion.com.au

CAMPION EDUCATION
A.B.N. 33 074 318 602

**Your Retail Service Centre**
232-236 WICKHAM ROAD MOORABBIN VIC 3189

**Contact Us**
1300433982
help@campion.com.au

TICK THE BOX FOR THE ITEMS REQUIRED

| Description | Price | | Location |
|---|---|---|---|

# Year 7

After purchasing, and once your student receives their school email address, they can log in to their MyConnect2 account to access digital resources.
For login help and more information, visit: https://campion.com.au/myconnect2-login/
**Things to remember:**
·Digital access at your school is now provided via MyConnect2 – there's no need to use the code in your print book
·Digital resources are valid for 12 months, unless otherwise stated
·Please choose carefully, as digital resources cannot be returned, refunded or exchanged for change of mind.

## ALL YEAR 7 STUDENTS

| | | | | |
|---|---|---|---|---|
| VCASS 2027 diary | $16.00 | 1 ☐ | | F103090 |

### YEAR 7 GENERAL STATIONERY

| | | | | |
|---|---|---|---|---|
| 1 x Pencil Case 340x170mm Name Large *Optional* | $3.85 | 2 ☐ | | P56213 |
| 5 x Pencil Graphite (2B) Tradition Staedtler | $4.75 | 3 ☐ | | P56182 |
| 1 x Scissors 135mm Junior Round End R/Handed | $2.10 | 4 ☐ | | P50200 |
| 1 x Pen Fineliner Supreme 0.4mm Black Artline | $2.65 | 5 ☐ | | P56130 |
| 1 x Glue Stick 35gm Clear Bostik | $3.75 | 6 ☐ | | P55650 |
| 1 x Pen Ballpoint Cap Type Med Pack of 5 (3Blue/1Black/1Red) | $1.65 | 7 ☐ | | P56092 |
| 1 x Sharpener Pencil Barrel Double Hole (EL) | $2.65 | 8 ☐ | | P56242 |
| 1 x Highlighters Pkt 4 Assorted Maped | $7.45 | 9 ☐ | | P50613 |
| 1 x Eraser Plastic Pencil Large Vinyl - Faber | $0.95 | 10 ☐ | | P55517 |
| 1 x Ruler 300mm Plastic Clear Marbig | $0.65 | 11 ☐ | | P56414 |

## ART

*All students are required to purchase the 12-pack but may alternatively purchase the 24-pack or 36-pack if preferred.*

| | | | | |
|---|---|---|---|---|
| 1 x Visual Art Diary A4 60 Sheet/120 Page 110gsm Spirax | $6.15 | 12 ☐ | | P58197 |

Coloured Pencils — ***Choose One***

| | | | | |
|---|---|---|---|---|
| 1 x Pencils-Coloured 12's Classic Colour Faber | $3.95 | 13 ☐ | | P58537 |
| OR | | | | |
| 1 x Pencils-Coloured 24's Classic Colour Faber | $9.85 | 14 ☐ | | P50341 |
| OR | | | | |
| 1 x Pencils-Coloured 36's Classic Colour Faber | $20.65 | 15 ☐ | | P58556 |

## DRAMA

| | | | | |
|---|---|---|---|---|
| 1 x Botany Book A4 96 Page Plain/8mm Ruled #187 Spirax | $2.55 | 16 ☐ | | P54339 |

## ENGLISH

| | | | | |
|---|---|---|---|---|
| 1 x Oxford Australian Pocket Dictionary 9E (H/B) [Oxford] *Retain dictionary for following years.* | $36.95 | 17 ☐ | | P36470 |
| 1 x Insight Junior English Skills 7 [Lisa Neale] | $27.95 | 18 ☐ | | P35403 |
| 1 x Oxford Playscripts: Frankenstein (2E) [Mary Shelley & Philip Pullman] | $32.95 | 19 ☐ | | P00968 |
| 1 x Bindi [Kirli Saunders] | $19.99 | 20 ☐ | | P34361 |
| 1 x Tiger Daughter [Rebecca Lim] | $17.99 | 21 ☐ | | P30458 |
| 1 x Display Book A4 20 Pocket Black Refillable | $2.25 | 22 ☐ | | P55442 |
| 2 x Exercise Book A4 96 Page 8mm 60gsm | $2.10 | 23 ☐ | | P54622 |

## FRENCH

*All students are required to purchase the digital resource but may alternatively purchase the print & digital option if preferred.*

Quoi de Neuf? 1 2E — ***Choose One***

| | | | | |
|---|---|---|---|---|
| 1 x Quoi de Neuf? 1 (Digital API) 2E | $28.90 | 27 | DIGITAL ITEM | EA20178 |
| 1 x Quoi de Neuf? 1 (SB Print & Digital) 2E [Comley et al] | $41.60 | 28 ☐ | | P03146 |
| 1 x Quoi de Neuf? 1 (Activity Book) 2E [Comley et al] *This must be purchased NEW, not secondhand. Retain for use in year 8.* | $29.45 | 29 ☐ | | P12692 |
| VCASS Language Perfect Subscription French Yr 7 *Annual subscription. Students will be given login details at school.* | $32.50 | 30 ☐ | | F108216 |
| 1 x Exercise Book A4 96 Page 8mm with Margin #108 Spirax | $1.70 | 31 ☐ | | P50451 |

TICK THE BOX FOR THE ITEMS REQUIRED

| Description | Price | | Location |
|---|---|---|---|

| | | | | |
|---|---|---|---|---|
| 1 x Display Book A4 20 Pocket Black Refillable | $2.25 | 32 ☐ | | P55442 |
| 1 x Whiteboard Marker Black 1.5mm Bullet Artline Supreme | $1.95 | 33 ☐ | | P51665 |
| 1 x Whiteboard Eraser Mini Magnetic | $1.95 | 34 ☐ | | P51072 |

## HUMANITIES

*Additional study materials will be supplied by the teacher.*

| | | | | |
|---|---|---|---|---|
| 1 x Display Book A4 20 Pocket Black Refillable | $2.25 | 35 ☐ | | P55442 |
| 1 x Exercise Book A4 96 Page 8mm 60gsm | $1.05 | 36 ☐ | | P54622 |

## MATHEMATICS

*All students are required to purchase the digital resource but may alternatively purchase the print & digital option if preferred.*

Jacaranda VIC Maths Quest 7 — ***Choose One***

| | | | | |
|---|---|---|---|---|
| VCASS Maths Digital Resource | $60.00 | 37 | DIGITAL ITEM | C08528 |
| VCASS Maths Print & Digital Resource Year 7 | $90.00 | 38 | DIGITAL ITEM | C08529 |
| VCASS Mathspace VIC - Year 7 *This is an annual subscription. Login details will be given to students at school* | $32.00 | 39 ☐ | | F109172 |
| 1 x Calculator Texas Scientific TI-30XB Multiview *Retain for use in following years.* | $37.95 | 40 ☐ | | P55278 |
| 1 x Maths Set Study Compass 8 Pieces in Metal Box *Retain for use in following years.* | $15.95 | 41 ☐ | | P55834 |
| 1 x Graph Pad A4 25 Leaf 2mm 7 Hole Punched #802 Spirax | $5.05 | 42 ☐ | | P55670 |
| 4 x Exercise Book A4 96 Page 8mm with Margin #108 Spirax | $6.80 | 43 ☐ | | P50451 |
| 1 x Exercise Book A5 70gsm 64 Page 8mm Ruled Protext | $2.25 | 44 ☐ | | P51080 |
| 1 x Display Book A4 20 Pocket Black Refillable | $2.25 | 45 ☐ | | P55442 |

## MUSIC *FOR MUSIC STUDENTS ONLY*

| | | | | |
|---|---|---|---|---|
| VCASS Music Digital Resource Year 7 *(Digital Auralia/Musition Cloud Licence Annual subscription. Students will be given login details at school.)* | $65.00 | 46 | DIGITAL ITEM | C03205 |
| Sight Singing School (online program) Yr 7 *Sight Singing School is an annual subscription. Students will be given their login at school.* | $14.00 | 47 ☐ | | F103089 |
| Sibelius (Digital Code) *This software is a perpetual licence to be downloaded to a BYO laptop. Students will be provided with the license at the beginning of the school year.* | $254.00 | 48 ☐ | | F103091 |
| VCASS Choir folder Yr 7 *Retain for following year* | $31.00 | 49 ☐ | | F109278 |
| 1 x Progressive Musicianship: Listening Beyond Hearing vol 1 2E [Jenny Gillan] | $38.50 | 50 ☐ | | P15182 |

**Music Theory Workbook**
Students who are new to theory to purchase How to Blitz Book 2.
Students who have completed an AMEB theory exam to purchase at the next appropriate grade level.
Students who are unsure of their level are not to purchase until the commencement of 2027.

Music Theory Workbook — ***Choose One***

| | | | | |
|---|---|---|---|---|
| 1 x How To Blitz Grade 2 Theory (2E) [Samantha Coates] | $25.99 | 51 ☐ | | P01249 |
| **- OR -** | | | | |
| 1 x How To Blitz Grade 3 Theory (2E) [Samantha Coates] | $25.99 | 52 ☐ | | P01250 |
| **- OR -** | | | | |
| 1 x Master Your Theory Grade 4 (Revised edn) [Dulcie Holland] | $19.95 | 53 ☐ | | P01699 |
| **- OR -** | | | | |
| 1 x Master Your Theory Grade 5 (Revised edn) [Dulcie Holland] | $19.95 | 54 ☐ | | P01700 |
| **-OR -** | | | | |
| 1 x Musicianship Sixth Grade [Dulcie Holland] | $17.95 | 55 ☐ | | P34208 |
| 1 x Headphones Behringer HPS3000 Studio *All music students are required to have any brand of good quality personal over ear headphones, not Bluetooth.* | $51.95 | 56 ☐ | | P54236 |
| 3 x Display Book A4 20 Pocket Black Refillable | $6.75 | 57 ☐ | | P55442 |
| 4 x Music Manuscript Book Brolga 12 Stave 32 Page | $38.00 | 58 ☐ | | P55923 |
| 4 x Document Wallet FC Slimpick Brights | $4.40 | 59 ☐ | | P55491 |

| Description | Price | TICK THE BOX FOR THE ITEMS REQUIRED | | Location | Description | Price | TICK THE BOX FOR THE ITEMS REQUIRED | | Location |
|---|---|---|---|---|---|---|---|---|---|
| 5 x Pencil Graphite (2B) Tradition Staedtler | $4.75 | 60 | ☐ | P56182 | | | | | |
| 2 x Eraser Plastic Pencil Large Vinyl - Faber | $1.90 | 61 | ☐ | P55517 | | | | | |

## SCIENCE

*All students are required to purchase the digital resource but may alternatively purchase the print & digital option if preferred.*

Pearson Science VIC 7 Student Bk 3E — ***Choose One***

| | | | | |
|---|---|---|---|---|
| 1 x Pearson Science VIC 7 (Digital API + Hub) | $49.95 | 65 | DIGITAL ITEM | EA36817 |
| 1 x Pearson Science VIC 7 Student Book (Print&Digital + Hub) | $75.96 | 66 | ☐ | P36817 |
| 2 x Exercise Book A4 96 Page 8mm with Margin #108 Spirax | $3.40 | 67 | ☐ | P50451 |